



Mutual Trading Co., Inc.
431 Crocker St. Los Angeles, CA 90013
Tel: (213) 626-9458 Fax: (213) 626-5130
E-mail: mutual@lamtc.com
Web: www.lamtc.com

October 1, 2020

RE: New Office and Warehouse Relocation

Dear Valued Customers and Business Associates,

Greetings to you. Despite the current COVID-19 pandemic, the interest in Washoku Japanese food culture continues to expand among American consumers. I value the relationships we've fostered through our shared goals of promoting Japanese culinary culture and express my appreciation for your support of Mutual Trading.

Today, I'd like to announce the upcoming relocation of our Los Angeles headquarters office and warehouse. From our current site near Little Tokyo where we've made it our home for over fifty years, Mutual Trading will be heading to a new, much larger facility in El Monte.

Address 4200 Shirley Ave. El Monte, CA 91731

It's located 13 miles due east on the 10 freeway, a bit north off of the Baldwin Avenue exit. Our telephone/fax/e-mail will remain unchanged at 213.626.9458/tel, 213.626.5130/fax, and mutual@lamtc.com/e-mail.

To minimize business disruptions, the move will take place in two stages, with operations switching over on:

MO October 26	sales, office functions including accounting and other services
MO November 16	warehouse functions including deliveries and receiving, will call, and the MTC Kitchen Showroom

The new facility will greatly improve logistics, add efficiency to better service clients and manage products, and strengthen our commitment as the premier supplier of Japanese foods, alcoholic beverages, and restaurant supplies.

The entire Mutual Trading team looks forward to working with you from our new home, and to assist in the further advancement of your business.

Most respectfully,

A handwritten signature in black ink, appearing to read 'Masatoshi Ohata', with a stylized flourish at the end.

Masatoshi Ohata,
President & CEO